

WYOMISSING AREA SCHOOL DISTRICT 2008-3918

Minutes June 23, 2008

The regular meeting of the Board of School Directors convened at 7:33 p.m. in the auditorium of the Jr./Sr. High School with Mr. Snyder, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge, the secretary called the roll of Board members.

Board Members Present: Mrs. Barnett, Mr. Althouse, Mr. Fitzgerald, Mrs. McCready, Mr. Portner, Mrs. Sakmann, and Mr. Snyder.

Board Member Absent: Mr. Hinsey and Mr. Larkin

Administrative Staff Present: Ms. Garman, Mrs. Mason, Dr. Speace, Mr. Roberts, Dr. Moyer, and Dr. Larson.

Attendees: Mr. Boland and Mr. Georgeadis, Kozloff Stoudt; Diane Schaeffer, recording secretary. Audience sign-in sheet included as part of these official minutes.

WELCOME

President Snyder welcomed everyone. He noted two executive sessions were held, one on June 16, 2008 and one prior to this evening's board meeting, to discuss personnel issues and no action was taken.

MEETING ANNOUNCEMENTS

He also announced the Board meeting dates of August 18 and August 25, 2008, at 6:00 and 7:30 p.m. respectively. When the Board determines the date to meet in July, it will be announced.

He noted that the Board received an addendum to the agenda that includes additional personnel items for the Board's approval.

PUBLIC COMMENT ON AGENDA ITEMS

President Snyder requested that anyone wishing to make public comment on the agenda, please state their name and address prior to commenting at the microphone.

Mr. Bill Murray questioned policy 006.1-Attending Board Meetings Using Electronic Communications, and asked if this would open a Pandora's box as far as membership goes and attendance.

Mrs. Barnett explained that Board members' could be part of a meeting by using speakerphone. The policy was researched with PSBA and articles from Mike Levin, and it is felt that it offers protection that does not currently exist.

Mr. Mike Mitchell, Sr., commented on administrators salaries and noted that an administrator who has been with the district less than a year is receiving a 14% increase. He stated that the teacher contract negotiations will be difficult and wondered what affect that the increases

WYOMISSING AREA SCHOOL DISTRICT 2008-3919

Minutes June 23, 2008

might have on negotiations.

In response to questions about support staff salary increases by Mrs. Arlene Clapp and Mr. Carl Trettin, Dr. Larson explained that a support staff salary study was done recently in an effort to create some equity in salaries. She noted that the overall average is 3.5 to 4%. The District is trying to bring salaries to a mid-point on a scale provided by PSBA.

Mr. Trettin stated that it is his opinion that there are too many support staff members and administrators and he would like to see the budget cut by 10%.

Mrs. Clapp stated that if the Board approves such large increases, they don't understand that the economy is in distress.

Mrs. Stacy Campbell, Mr. David Sacks, and Ms. Brenda Boyer asked for further information on Policy 121 – Field Trips listed for adoption. Mrs. Barnett provided further information. Dr. Larson explained that policies are reviewed in a cyclical way and it became apparent that it made more sense to allow for different procedures to be in place. Mrs. Campbell noted it is feared that principals are denying field trip requests, and the perception of parents is they will suddenly be gone. Dr. Larson invited Mrs. Campbell to attend a principal's advisory group meeting.

Mr. Bill Murray asked for an explanation as to where the \$480,000 donation was placed that was designated for a turf field. Mrs. Mason responded that it was designated to the capital reserve fund.

Mr. Murray reminded them that at the last meeting he requested a list of expenditures for the referendum.

Mr. Boland responded that packets of information were prepared for him and another individual and the only thing that is not included are legal invoices that would have to be researched.

LIAISON REPORTS

None

APPROVED MEETING MINUTES

Upon motion by Mrs. McCready, seconded by Mrs. Barnett, the minutes of the following meetings were approved as presented:

- May 19, 2008 Work Session
- May 27, 2008 Regular Board Meeting

Yeas: 7.

Nays: 0. Motion carried.

WYOMISSING AREA SCHOOL DISTRICT 2008-3920

Minutes June 23, 2008

PERSONNEL

President Snyder asked for a motion to approve the personnel report and the addendum, excluding item III. Approval of administrator salaries for 2008-09 and addendum item XX. Approval of the confidential support staff handbook which will be voted on separately.

APPROVED PERSONNEL REPORT

Upon motion by Mrs. Barnett, second by Mrs. Sakmann, the Board approved the June 23, 2008 Personnel Report, excluding item III, and the Addendum, excluding item XX. Copy of the report and addendum included as part of these official minutes.

Yeas: Barnett, Althouse, Fitzgerald, McCready, Sakmann, Portner, and Snyder.

Nays: None. Motion carried.

APPROVED ADMINISTRATOR SALARIES 2008-09

Upon motion by Mrs. Barnett, second by Mrs. McCready, the Board approved the administrative salaries for 2008-09 effective July 1, 2008. List included as part of these official minutes.

Yeas: Barnett, Althouse, McCready, Sakmann, and Snyder.

Nays: Fitzgerald and Portner. Motion carried.

APPROVED CONFIDENTIAL SUPPORT STAFF HANDBOOK

Upon motion by Mrs. McCready, second by Mrs. Barnett, the Board approved the confidential support staff handbook.

Yeas: Barnett, Althouse, Fitzgerald, McCready, Sakmann, Portner, and Snyder.

Nays: None. Motion carried.

CURRICULUM

There were no curriculum items on the agenda.

FINANCE/BUSINESS OFFICE

A motion was made by Mrs. McCready, second by Mrs. Barnett to approve the Finance/Business office items as follows:

APPROVED GRANT AWARD FOR EMERGENCY MANAGEMENT

Approved the Grant Award for Readiness and Emergency Management for Schools in the amount of \$92,397 from the U.S. Department of Education. This award will amend the 2008-09 budget as follows:

Revenue		Expense	
8390 Grants-in-Aid Fed Gov't	\$92,397	1100-121 Teacher Salaries	\$12,000
		1100-123 Stipends	13,000
		1100-151 Clerical Salaries	4,000
		1100-220 Social Security	2,295
		1100-230 Retirement	2,250
		1100-330 Contracted Svcs	24,000

WYOMISSING AREA SCHOOL DISTRICT 2008-3921

Minutes June 23, 2008

1100-532 Postage	4,352
1100-580 Travel	14,000
1100-610 Supplies	9,500
1100-752 Equipment	<u>7,000</u>
	\$92,397

APPROVED FINANCIAL REPORTS

Financial Reports for May 2008 and included as part of these official minutes.

APPROVED PAYMENT OF INVOICES

Payment of properly approved vendor invoices for the General Fund, Athletic Fund, and Food Service Fund.

APPROVED ATHLETIC SUPPLY BIDS

Approve Athletic Supply Bids for 2008-09 in the amount of \$17,487.28.

Vendor	Amount Not to Exceed
American Soccer	\$16.95
Kelly's	\$2,967.05
Longstreth	\$331.55
Passon's	\$1,538.14
Pyramid	\$330.63
Riddell	\$2,312.90
Sportsman's	<u>\$9,990.06</u>
Total	\$17,487.28

APPROVED SUBMISSION OF FEDERAL PROGRAM APPLICATIONS

Approved Submission of Consolidated Application for Federal Programs.

Title I – \$225,829
Title IIA – \$42,877
Accountability Block Grant – \$82,098

APPROVED BUDGETARY TRANSFERS

Approved Budgetary Transfers for 2007-08 until after June 30, 2008.

Background information: The audit for the 2007-08 fiscal year will take place over the summer months into the fall. Preparation for the audit will require additional budget transfers to be made. This agenda item will defer to the Director of Business Affairs, the authorization to make the necessary budgetary transfers required for the 2007-08 fiscal year until after June 30, 2008.

APPROVED CARON CONTRACT

Approved CARON contract for 2008-09 in the amount of \$3,760.

Background information: The CARON contract for 2008-09 will continue to provide drug and alcohol prevention and intervention, as well as student evaluations and SAP team consultations, as part of the Wyomissing Area School District student assistance program at a cost of \$3,760 per year for a half-day service each week.

WYOMISSING AREA SCHOOL DISTRICT 2008-3922

Minutes June 23, 2008

APPROVED SCHOOL DISTRICT DEPOSITORIES

Approved School District Depositories for 2008-09.

Sovereign Bank	National Penn Bank
PA INVEST	PA School District Liquid Asset Fund
Fulton Bank	PA Local Government Investment Trust
Wachovia	

APPROVED EXTENDING RFP AUDIT SERVICES

Approved extending the RFP for audit services to June 30, 2009 to Barbacane Thornton & Company in the amount of \$19,700.

Background information: The original RFP was a three-year agreement which expires June 30, 2008.

APPROVED CONTRACT WITH SCHOOL WORLD

Approved contract with School World for the District's web hosting/development services contract for the 2008-09 school year at a cost of \$12,000 payable July 1, 2008.

APPROVED ALTERNATIVE ED. SUMMER TUITION

Approved Alternative Education Summer Tuition Agreement for two elementary students, #ID202900 and ID203776 effective June 30, 2008 to August 7, 2008 (4 days/week for 6 weeks) at a cost of \$3,428.64 ea.

RATIFIED BCIU CONTRACTS

Ratified BCIU Transportation Contracts for 2007-08. List provided as part of Board packet.

APPROVED EXTENSION OF YMCA POOL AGREEMENT

Approved Extension of YMCA Agreement and Addendum for the 2008-09 School Year.

Background Information: On September 25, 2007, the Board approved the contract with the YMCA for use of the pool and timing system effective through May 31, 2008, which included an option to extend this contract for a period of one additional school year (2008-09) for the same sum of \$8,500.00 upon the same terms and conditions.

Yeas: Barnett, Althouse, Fitzgerald, McCready, Sakmann, Portner, and Snyder.

Nays: None. Motion carried.

FACILITIES

There were no agenda items for Board approval.

SCHOOL ACTIVITIES & ATHLETICS

There were no agenda items for Board approval.

TECHNOLOGY

There were no agenda items for Board approval.

SUPERINTENDENT'S

A motion was made by Mrs. McCready and seconded by Mrs. Sakmann to approve/ratify the Superintendent's Office items as follows:

WYOMISSING AREA SCHOOL DISTRICT 2008-3923

Minutes June 23, 2008

OFFICE

ADOPTION OF REVISED POLICIES

Adopted Revised Policies –
Policy 121 – Field Trips
Policy 916 – Volunteers

APPROVED FIRST READING OF POLICY

Approved new Policy 006.1 – Attending Board Meetings Using
Electronic Communications for a first reading.

Mrs. Barnett explained that Policy 916 creates two categories of
volunteers.

Yeas: Barnett, Althouse, Fitzgerald, McCready, Sakmann, Portner,
and Snyder.

Nays: None. Motion carried.

ADMINISTRATIVE REPORTS

Treasurer's Report (Informational)

OLD BUSINESS

None.

NEW BUSINESS

PUBLIC PARTICIPATION

Mrs. Michelle Davis read a "Letter of No Confidence" in the abilities of
Dr. Helen Larson, Superintendent; Dr. Pamela Pulkowski, Assistant
Superintendent; and Kathleen Garman, Director of Human Resources to
serve in their appointed positions at the Wyomissing Area School
District that was signed by over 400 residents asking that the School
Board take immediate action to remedy this situation.

Mrs. Barbara Cafurello questioned board policy on disposal of textbooks
and a news story recently reported on Channel 69 that told of textbooks
donated by Wyomissing Hills Elementary Center.

The Board was not aware of the story but indicated it would be
investigated.

A number of high school students including Sophia Schuster, Zanna
Leiendecker, Molly May and Tara Hirneisen, talked about the meetings
some of the students had with Dr. Larson in which they were able to
express some of their concerns. Topics included the lack of
communication, the fact that students don't see the administrators, and
the resignation of a number of faculty members. They noted that would
like to know what is going on and plans for the future because it is
important to be kept informed.

Mr. Mike Mitchell, Sr. noted there were no agenda items under

Minutes June 23, 2008

curriculum but asked for more information on the parents concerns about seventh grade student placements in science and social studies. Dr. Larson provided details on how the students would be grouped

Mr. Mitchell asked why the District girls' sports teams are playing teams that have boys as members when Wyomissing does not permit boys on girls' teams. In Mrs. Motze absence, someone noted that she was trying to get a policy uniformly adopted. Dr. Larson will discuss the progress with Mrs. Motze and get back to the Board with information.

Mrs. Kathleen Lashinsky asked the status of Mrs. Simyak's resignation as Wyomissing Hills principal which was tabled at the last meeting.

Mr. Boland responded that contact was made with Mrs. Simyak and discussions were held but information cannot be provided at this time.

Mr. Bill Murray noted that the public is attending meetings because they have lost trust in the Board and administration and their effectiveness.

Mr. James Cardi asked if the board is prepared to request or accept the resignation of the superintendent. Mr. Snyder responded that personnel matters will not be discussed and as members of the community, the board will to work to make it a good school district.

Mr. Brian Nugent commented that people are leaving the District and the Board is doing nothing about it. He noted that the Board should meet in July because the residents attending the meeting are not going to go away.

A resident asked when they would hear about the referendum vote. Mr. Snyder responded that the results of the vote would be known within hours of the vote and majority rules. If it fails, the Board will have to go back to the drawing board.

Jesse Willman asked the board to consider offering the position of principal to Mr. Roberts, the current assistant principal.

ADJOURNMENT

A motion was made by Mrs. McCready, second by Mr. Fitzgerald to adjourn at 8:50 p.m.

Corinne D. Mason
Board Secretary

PERSONNEL REPORT
June 23, 2008

I. Approve Professional Appointments –

- a. **Valerie E. McVay**, Secondary Science Teacher at the JSHS, based on M, Step 1, \$41,650, effective August 12, 2008, pending receipt of necessary documents.

Background Information: Valerie McVay will earn her Master of Arts in Teaching from the University of Pittsburgh in August. She graduated Cum Laude with a Bachelor of Science degree in Physics from Allegheny College in May 2007. Ms. McVay completed an internship as a Physics teacher for grades 11 and 12 at North Hills School District in Pittsburgh from August 2007 to June 2008. She will replace Ms. Beadle.

- b. **Jeffrey A. Bezler**, LTS Secondary English Teacher at the JSHS, based on B, Step 1, \$38,750, effective August 12, 2008, pending receipt of necessary documents.

Background Information: Jeffrey A. Bezler earned his Bachelors Degree in English Education from Millersville University in May 2007. He was a long-term substitute at Pequea Valley School District from March – June 2008 and prior to that he was a long-term substitute at Hamburg Area School District from September 2007 until January 2008. He completed his student teaching with Cocalico School District. Mr. Bezler will be the substitute for Lindsay Rada during the 2008-09 school year.

II. Approve/Ratify Support Staff Resignations:

- a. **Julia DeVos**, Full-time Teacher's Instructional Aide at WREC, effective June 10, 2008.
- b. **Karen L. Ellis**, Part-time Special Education Instructional Aide at WHEC, effective June 6, 2008.
- c. **Jennifer A. Pors**, Part-Time Special Education Instructional Aide at WHEC, effective June 10, 2008
- d. **Cheryl Robinson**, Part-time Van Driver, effective May 30, 2008.

III. Approve Administrator Salaries for 2008-09 effective July 1, 2008.

Background Information: The total for administrative salaries for 2008-09 is \$1,208,398.48 or a 3.6% average increase. The total administrative salaries for 2007-08 were \$1,161,891.90.

IV. Approve Professional Employee Status -

- a. **Brianna M. Fritz**, elementary special education teacher
- b. **Jeremiah N. Kozlowski**, 3rd grade teacher
- c. **Steven M. O'Neil**, elementary physical education teacher
- d. **Kelly L. Setley**, 2nd grade teacher
- e. **Shana Bellairs**, 5th grade teacher
- f. **Keith Arnold**, 6th grade teacher
- g. **Laura Henssler**, secondary art teacher
- h. **Carol King**, high school librarian

- i. **Dana Quinlivan**, high school French teacher
- j. **Thomas Ritter**, high school math teacher
- k. **Colleen Vargo**, high school math teacher

Background Information: As temporary professional employees, they have completed three years of satisfactory service to the Wyomissing Area School District and therefore are entitled to become a professional employee subject to the provision of the “Public School Code of 1949.”

- V. Approve Support Teachers for new professional staff 2008-09 with a \$500 stipend:

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>
Shirley Gashi	Robert P.Cushman	Secondary Science
David Skovera	Daniel S. Melot	Secondary Science
Chris Nugent	Valerie E. McVay	Secondary Science
Mariel Jordan	Jeffrey A. Bezler	Secondary English

- VI. Approve Instructors for the 2008 Extended School Year Program (ESY):
 - a. **Jody Metrick** at the professional contracted rate not to exceed 40 hours.
 - b. **Karen Koppenhaver**, at the professional contracted rate not to exceed 39 hours.
 - c. **Leigh Macri** at the professional contracted rate not to exceed 40 hours.
- VII. Approve Substitute for the 2008 Extended School Year Program (ESY) - **Judith Smith**, at the professional contracted teacher rate.
- VIII. Ratify Work Outside the Contract Year completed during the 2007-08 school year to date, at the professional contracted hourly rate of \$31.00. A list was provided as part of the Board packet.
- IX. Approve Support Staff Unpaid Leave Request – **Karen Sichak**, Part-time Teacher’s Instructional Aide at WHEC, unpaid leave September 1-5, 2008.
- X. Approve Supplemental Athletic Point Value, \$83.50, effective the 2008-09 school year.
- XI. Approve Supplemental Athletic List for Fall Sports 2008-09 at the salaries indicated pending approval of the 2008-09 budget.
- XII. Approve Supplemental Activity Point Value, \$83.50, effective the 2008-09 school year.
- XIII. Approve Supplemental Activity List for the 2008-09 school year (list provided as part of the Board packet) pending approval of the 2008-09 budget.
- XIV. Approve Supplemental Athletic Appointment – **Kelly McClennan**, girls’ varsity assistant basketball coach, 34.3 points, \$2,864, pending approval of the 2008-09 budget.
- XV. Approve additions/deletions to substitute list
- XVI. Approve additions to district volunteer list.

Addendum to Agenda
June 23, 2008 Board Meeting

PERSONNEL

- XVII. Approve LTS Teacher – **Dawn Weidner**, Long-term Substitute Reading Recovery Part-time (.5) Elementary Teacher at WHEC, effective August 19, 2008, for the 2008-09 school year, at M, Step 9, \$26,675. (*Mrs. Weidner is replacing Mrs. Aurentz while she is on leave.*)
- XVIII. Approve support staff salaries for 2008-2009. (List provided to Board and made part of the official minutes.)
- XIX. Approve confidential support staff salaries for 2008-2009. (List provided to Board and made part of the official minutes.)
- XX. Approve confidential support staff handbook.
- XXI. Approve teacher substitute rates for 2008-2009. (List provided to Board and made part of the official minutes.)
- XXII. Approve support staff substitute rates for 2008-2009. (List provided to Board and made part of the official minutes.)